



**FOREST SCHOOL  
COVID REOPENING  
INFORMATION**

2020-2021

# MESSAGE FROM THE PRINCIPAL

We hope you and your family had a safe summer. We are preparing to re enter school under new circumstances to all. Please read through the following carefully. It addresses the most frequently asked questions and it explains our new procedures and protocols. They have all been developed and put in place to keep the Forest School Community as safe as possible. Please remember this is an ever changing situation and information can change. We will do our best to keep you updated. We are excited and look forward to seeing you on September 8, 2020.

Thomas J. Hunt

Principal, Forest School



## **SCHOOL INFORMATION**

# **Forest School**

**95 Burwell Road**

**Phone: 203-931-6800**

**Fax: 203-931-6803**

**Attendance Line: 203-931-6800 Ext:2**



**SCHOOL HOURS:**

**SHORTENED DAY FOR STUDENTS, FULL DAY FOR STAFF**

**Monday through Friday**

**Kindergarten through Fourth Grade**

**8:20 to 12:50PM**

**Pick-ups will be dismissed at 12:25 (See Dismissal  
Schedule)**

**Preschool AM: 8:20-10:35**

**Preschool PM: 10:40-12:50**

# MORNING ARRIVAL AND ENTRY

In order to keep everyone safe and properly distanced, we ask that you respect and cooperate with our Covid arrival procedures. We know it's different and maybe hard for some to accept however, it was developed with your child's safety as the priority.

Grades 1-4 will enter through the Main Entrance.

PK & Kindergarten will enter through their classroom doors.

Buses will be unloaded two at a time from 8:20-8:35am. **NO DROP-OFFS WILL BE ACCEPTED UNTIL BUSES ARE COMPLETED AND CLEARED.**

Drop – off will be curbside beginning at 8:35am. Approximately 8-10 cars at a time. Expect Delays.

Walk-ups will be met at the side walk by our “Rock”

Staff will be present to direct students.

**SECURITY WILL STRICTLY ENFORCE ARRIVAL PROCEDURES**

# DISMISSAL

Pick up dismissal will be through the main entrance at 12:25 for Grade levels K-4. Grade levels will be called every 5 minutes. PK dismissal will be through the PK classroom doors.

Bus Dismissal will be at 12:50pm They will be loaded four at a time through the Main and Rear doors of the building.

Parents and Guardians are asked to be prompt when picking up students. Don't forget your mask and be sure to practice social distancing. One Parent or Guardian per child only. PLEASE, NO PARKING AT THE CURB. BUSES WILL BE ARRIVING.

**SECURITY WILL STRICTLY ENFORCE DISMISSAL PROCEDURES**

# **BUS PROTOCOL**

**Students are required to have a mask to board the bus.**

**Students will load the buses from the back to the front.**

**Family members will sit together.**

**Students will remain in one seat at all times.**

**Buses will be unloaded from the front to the back.**

**Families are required to follow social distancing protocols at the bus stop.**

# MASKS

Students are required to wear masks in school.

On arrival all students are required to have their mask on to enter.

Parents are to provide masks for their child/children daily.

Masks must be worn at ALL TIMES while on the bus.

Masks can be removed during snack and when adequate social distancing can be maintained.

Masks breaks will be scheduled daily by individual teachers.

Each student will be provided a breakaway lanyard and instructed how to use it to keep from losing or dropping their mask.

All staff will be wearing masks and only removed when there is adequate social distancing.



# SOCIAL DISTANCING

In order to achieve maximum social distancing and increase academic time , the following protocols have been put in place to keep your student safe.

Some furniture and all rugs have been removed from classrooms to provide more space for social distancing.

Minimal transitions will occur during the school day.

Teachers will try to take the students outside when possible. This includes mask breaks, lessons and physical education.

Students will be cohorted by classroom and grade.

Some hallways are labeled one way.

Art, Music, Library, and Science Teachers will present lessons in the student's classroom.

Writing materials and art supplies will be bagged for each individual child.



# MEALS, SNACK, WATER, BACKPACKS

Students will receive a “take home “meals at the end of the day. The bag will include a breakfast for the following day.

Each Student will receive a Forest School water bottle with their name and room number on it. They will be able to keep water at their desk.

Student will need a snack from home each day.

Food service will be providing information for meal pickups for “Opt Out” distance learners as well as absent students.

Backpacks are necessary for students to carry home items and will be hung on the back of their chairs

# CLEANING

Eliminating the serving of meals throughout the course of the day will free up custodians to spend more time cleaning occupied school spaces as well as provided additional open spaces for students to work .

Additional custodial staff have added. These additional staff workers will be responsible for high use and high touch point areas such as bathrooms and doorknobs through out the day.

Our half day schedule for students will allow the night custodians to come in earlier and overlap for additional cleaning assistance allowing for a more thorough daily cleaning procedure.

Classrooms will have hand sanitizer, disinfectant wipes and hand soap. Students will be encouraged to wash their hands frequently. Each Forest classroom has it's own sink. All PK, Kindergarten and First Grade classrooms have their own bathrooms.

# MEDICAL

Please closely monitor your child's symptoms at home and report any illness to the school nurse, Joan Czarkowski.  
(joanczarkowski@whschools.org)

An additional health care professional be joining our staff.

Additional medical protocols and procedures will be provided by our District Nursing Supervisor.

# COMMUNICATION

Communication will come in the form of School Messenger Phone Blasts, e-mails, classroom apps and notes in the backpacks. It is imperative that the school has your most up-to-date information.(phone numbers, emergency contacts and e-mail address)

If changes need to be made for a child's transportation, please call or email Mrs. Pekle [.miriampekle@whschools.org](mailto:.miriampekle@whschools.org). Changes take up to 48 hours.

Staff can be reached by email, phone, app or a note. Please give the staff 24 hours to answer a phone call, since they are in class teaching.

# VISITORS

Only essential staff/employees will be allowed in the building at this time.

It is highly recommended that all PPT's and 504's be held remotely.

Classroom visits and all evening activities are postponed until further notice.

# OPT OUT DISTANCE LEARNING

Distance Learning will occur after in presence learning completes each day.

Classroom teachers will begin contacting Opt Out learners the week of August 31, 2020 as rosters develop.

Opt Out Distance Learning;

- Teachers will post daily assignments in Google Classroom and/or Seesaw in Reading, Writing and Math.
- Special area Teachers will post daily assignments for Gym, Music, Science, Art and Library.
- Students will use Clever to access electronic resources, such as, Splash Math, Raz Kids, Lexia, etc. Clever is a user friendly single login that accesses our resources list above. Clever information will be provided by the classroom teachers in our beginning days.
- Teachers will support Opt Out students daily Monday through Friday from 1:50-2:50pm.